



8 November 2019

Dear Saints Family

I write to you about three matters:

1. Construction tender for the 2020 Girls' Prep classroom project
2. Phishing emails to some St Stithians staff and parents
3. Campus water management plan

### **Construction tender for the 2020 Girls' Prep classroom project**

We invite interested parents and alumni to consult the [Tender Notice](#) on the procurement page of the St Stithians College website. Information is required to be submitted by 14 November, in order to be included on the approved short-list of building contractors for the issuing of tenders on Friday 15 November. The College's Procurement Procedure requires contractors to be a minimum Level 4 B-BBEE.

I request that interested parties refer regularly to the procurement page of the St Stithians website. We publish all our major tenders on the website.

### **Phishing emails to some St Stithians staff and parents**

The St Stithians College ICT department has responded proactively to reports received of fraudulent e-mails being circulated to some staff and parents that have the appearance of being sent from within the College. The emails contain a hyperlink relating to POP. Please delete these emails immediately and do not click on the hyperlink.

### **Campus water management plan**

In the light of the very dry conditions, and likelihood of further water restrictions, the Operations Department is taking additional steps to improve the management of water usage on campus. This plan is environmentally conscious and seeks to make financial saving wherever possible. The College deploys borehole water for the bulk of irrigation and the flushing of toilets. We are committed to creating a campus landscape that is both waterwise and aesthetically beautiful. We incorporate education about water consciousness into the curriculum where appropriate.

Yours sincerely

Dr T A Nuttall  
Rector