

# ST STITHIANS FOUNDATION

## FINANCIAL PLEDGE - STOP ORDER INFORMATION

Thank you for the financial support that you have pledged to the St Stithians Foundation and/or the Thandulwazi Trust. Detailed below is information on how to set up a stop order.

### What is a stop order?

A stop order, or scheduled payment order, is a regular monthly payment (or annual payment) you set-up on your account with your bank to pay a third party (e.g. the St Stithians Foundation or Thandulwazi Trust).

### How to set up a stop order

1. If you wish to make a payment by stop order, please be in touch with your bank and complete the required form, instructing the bank in writing to debit your account with a specific amount regularly and to credit the account of the beneficiary.
2. Some banks allow clients to set up a scheduled payment on-line. You will need to check if this is an option with your personal bankers please.
3. Once the stop order has been arranged, the payment will run automatically until such time as you cancel it with the bank. To cancel or amend the stop order you must notify your bank.
4. It would be helpful, if you could arrange to have the stop order processed on the 1<sup>st</sup> day of each month.

### Banking details

#### For the St Stithians Foundation

Account Name: St Stithians Endowment Fund Trust  
Account Number: 221028773  
Bank: Standard Bank  
Branch: Randburg (Branch code: 018005)

#### For the Thandulwazi Maths & Science Academy

Account Name: Thandulwazi Trust  
Account Number: 221043209  
Bank: Standard Bank  
Branch: Randburg (Branch code: 018005)

### Reference

Please provide your name as a reference, so that the Foundation can identify the amounts paid into the relevant bank account and allocate the funding to the project that you wish to support. For example: Your name/ company's name – pledge/ donation – project you wish to support (e.g. Endowment, Saturday School, Teacher workshops, BEE).

### Tax certificate

Once you have set up this stop order on your bank account, would you kindly confirm in writing the monthly or annual amount pledged to the Foundation; your full name and postal address. This will enable the Foundation to issue you with a tax certificate at the end of each financial year (28 February), so that as a donor you can claim a tax deduction for your donation.

The Foundation and Thandulwazi are grateful to you for your interest and support. Should you require any further information, please do not hesitate to be in touch with me.

**Thank you for making a world of difference.**



[www.stithian.com](http://www.stithian.com)  
(Quick Link: Foundation)

### CONTACT DETAILS

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