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Dear Students, Parents, Guardians and Staff Members,

Notification to data subjects of a security compromise in terms of Section 22 of the Protection of Personal Information Act, 2013

St Stithians College (“the College”) was recently notified by its service provider, Insight Driven People (Pty) Ltd (“IDP”), of a cybersecurity incident affecting infrastructure managed by IDP. IDP provides the BoardWell platform, which was previously used by the College to process certain personal information relating to students, parents, guardians and staff.

The College is issuing this notification in terms of section 22(1)(b) of the Protection of Personal Information Act, 2013. This notice explains what we currently understand about the incident, the steps being taken by the College, and the precautionary measures that affected individuals may take.

What happened?

On 29 July 2026, the College was notified by IDP of a cybersecurity incident affecting one of IDP’s legacy database backup systems. Based on the information provided by IDP to date, an unauthorised third party gained access to, and downloaded, a legacy database backup hosted within IDP’s environment on or about 21 July 2026.

Based on the information presently available, the incident appears to have affected IDP’s environment and not the College’s own systems. The College is, however, taking the matter seriously and is taking proactive steps to determine the scope and extent of any personal information relating to the College that may have been affected.

The identity of the unauthorised third party is not known to the College at this stage.

What personal information may have been affected?

The full scope and extent of the compromise remain under investigation. Based on IDP’s notification, the system potentially affected by the incident may contain personal information relating to students and parents, including contact information, identification information, demographic information (including race or ethnicity information) and medical-related information, including medical aid and healthcare practitioner details.

The College is engaging with IDP to confirm the exact categories of personal information affected, the number of impacted data subjects, and whether any additional personal information relating to the College was contained in the affected backup.

The College will provide further updates if additional material information becomes available.

What have we done?

We take the privacy and security personal information extremely seriously. We have notified the Information Regulator (South Africa) and we are taking all reasonable and proactive steps to engage with IDP regarding the ongoing forensic investigation, the containment and remediation measures implemented by IDP, and the scope of the compromise.

What are the possible consequences?

Based on the information presently available, the potential consequences may include an increased risk of phishing, social engineering, spam communications, impersonation attempts, or unauthorised contact using the affected identity and contact information.

The College is continuing to assess whether any further risks arise from the incident and will update affected individuals as appropriate.

What can you do?

As a precaution, we recommend that you remain vigilant and maintain the following security measures:

- **Safeguard your personal information:** Do not disclose personal information such as passwords and PINs when asked to do so by anyone, whether via email, phone, or text message. Verify all requests for personal information and only disclose it when there is a legitimate reason to do so.
- **Be vigilant online:** Carefully consider emails which contain embedded hyperlinks or unexpected attachments. Avoid clicking on links or downloading attachments from suspicious emails. Be cautious when sharing your ID, address, or bank information - especially in digital formats or with unfamiliar contacts.
- **Strengthen your security:** Change your passwords regularly, using lengthy passwords with complexity, and never share these with anyone else. If you use the same password elsewhere, consider changing it to something strong and unique. Enable multi-factor authentication (MFA) for online accounts. Use a secure password manager to create and store strong, unique passwords or passkeys for each account.
- **Protect your devices:** Perform regular anti-virus and malware scans on computers and mobile devices, using software that is up to date. Keep operating systems and apps up to date to protect against vulnerabilities.
- **Monitor your credit profile:** To mitigate any fraudulent consequences, you can place a fraud alert on your credit report at any of the major credit bureaus.
- **Apply for free Protective Registration:** You can register for a free Protective Registration listing with the Southern Africa Fraud Prevention Service (SAFPS) to help protect you against the risks of identity compromise. You can apply via the SAFPS website, www.safps.org.za in three different ways:
 - Apply online: www.safps.org.za
 - Email: Download an application form from the SAFPS website and send it to protection@safps.org.za with the required supporting documents.
 - SAFPS Call-Back: You can submit your details through the SAFPS website and one of their agents will contact you to begin the process.

If you receive suspicious communications that appear to relate to this incident, please do not engage with the sender and report the communication to the College using the contact details set out below.

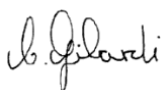
Who can you contact?

If you have any questions or require further information, please contact:

rector@stithian.com

The College takes the privacy and security of personal information seriously. We regret any concern or inconvenience caused by this incident and will continue to take appropriate steps as further information becomes available.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'C. Gilardi'.

Celeste Gilardi

Rector: St Stithians College