



ST STITHIANS
COLLEGE

Privacy Notice

This Privacy Notice explains how St Stithians College will obtain, use and disclose your personal information in accordance with the requirements of the Protection of Personal Information Act (“POPIA”).

Our Organisation

St Stithians College
40 Peter Place
Lyme Park
Sandton
2060
South Africa

St Stithians College will collect and use your personal information only for the purpose for which it is collected and agreed with you. Among others, this purpose includes providing a service, assist us with employee and pupil administration, recruitment of prospective employees or even to comply with a legal obligation. In addition, we may use your personal information for other similar purposes, including marketing and communications, but that will only occur in the case where we have your consent or another lawful justification for doing so.

What type of personal information do we collect?

Personal information collected by St Stithians College can include a data subject’s name, contact number(s), birth date, identity number, company identifier(s), gender, employment details, marital, family, policy, location information, online identifier(s), bank account, medical or health information.

When personal information is collected, St Stithians College will indicate the purpose for the collection and whether the information required is compulsory or voluntary.

To maintain and improve our services, your personal information may need to be shared with or disclosed to our service providers, other organisations in our industry, in some cases, public or legal authorities.

At St Stithians College we are committed to protecting your privacy impact and to ensure that your personal information is collected and used properly, lawfully and openly. We restrict, secure and control all of our information assets against unauthorised access, damage, loss or destruction; whether physical or electronic.



You have the right to request access to any of your personal information we may hold. If any of that information is incorrect, you may request that we correct or update it. If we are improperly using your information, you may request that we stop using it or even delete it completely.

Where it may have been necessary to get your consent to use your personal information, at any moment, you have the right to withdraw that consent. If you withdraw your consent, we will cease using your personal information without affecting the lawfulness of processing based on consent before your withdrawal.

St Stithians College will retain your data in compliance with the POPI Act and in compliance with our internal policies and other applicable legislation.

The SA Information Regulator

You have the right to lodge a complaint with the SA Information Regulator. See the Information Regulator contact details below.

The Information Regulator (South Africa)
JD House
27 Stiemens Street
Braamfontein
Johannesburg
2001
infoereg@justice.gov.za