

*St Stithians College is a proudly South African school, embracing diversity and offering a distinctive educational experience. Founded as a Methodist Church School, our Christian spirituality is central to our identity. Our College consists of primary and secondary boys' and girls' schools, together with a co-educational junior primary school. We are an independent, non-profit institution located on an expansive green campus in Sandton, Johannesburg. In addition, St Stithians incorporates Kamoka Bush School in the Waterberg Mountains, and the Thandulwazi Maths & Science Academy on our Campus. As a College, we are intent on Inspiring Excellence and Making a World of Difference.*

## Educational Programme Coordinators - Thandulwazi Maths & Science Academy

Applications are invited from suitably qualified and experienced individuals who believe they have the required skills and competencies to take on one of the following exciting full-time positions from 1 May 2019.

### Programme Coordinator of Teacher Programmes (Teacher Interns and Teacher Development)

The focus of the Coordinator (Teacher Programmes) will be to work with the 47 teacher interns, to manage the Teacher Development Programme workshops, and to create links with the host schools of the Teacher Development Programme participants

### Programme Coordinator of Student Programmes (Saturday School and Scholarships)

The focus of the Coordinator (Student Programmes) will be to manage, grow and formalise the Saturday School with its outcomes of academic enrichment and extension. The Coordinator will build partnerships with the schools which supply students to the Saturday School. The Coordinator will liaise with the Boys' College and the Girls' College in placing and managing Thandulwazi Scholarship students.

#### The requirements for these challenging positions include:

- 03 years experience preferably in the education field with a suitable professional qualification
- Previous involvement in schools or educational community engagement programmes
- Experience in educational leadership, assessment and moderation, monitoring and evaluation
- A sound and progressive understanding of the South African education context
- Excellent verbal and written communication skills including report writing
- Exceptional planning and organising skills with attention to detail regarding day to day operational running of the programme
- Passion for the development of the teaching profession
- Strong interpersonal skills and the ability to interact with a wide range of stakeholders within St Stithians and the broader community
- Demonstrated ability to prioritise and work independently
- Experience in project management
- High level of integrity and confidentiality
- Flexibility to work outside of normal office hours including Saturdays
- A willingness to work within the values, Christian ethos and mission of the College

#### Responsibilities include but are not limited to:

- Implementation and monitoring of the relevant programme
- Regular liaison with the relevant staff and schools to ensure effective implementation of the programmes
- Assist the Programmes Director in overseeing the organic growth of the programmes
- Overseeing the professional aspects of the programme: ensuring that the standards of academic excellence and training are upheld
- Working with the Programmes Director to ensure accurate reporting and monitoring of programmes
- Willingness to gain knowledge in new educational programmes and applications for possible implication to enhance the programmes (open to learn new skills and growing and developing the programmes)
- Monitoring and evaluation including visits to community partner schools

To apply please click on the following link before the closing date of 1 April 2019 <https://stithian.job.skillsmapafrica.com/>

#### St Stithians College is an Equal Opportunity Employer

*The College reserves the right not to proceed with this post. Applications are invited from South African citizens. An application will not in itself entitle the applicant to an interview or appointment and failure to meet the minimum requirements of the advertised post will result in applicants automatically disqualifying themselves from consideration.*

*Only short-listed candidates will be contacted*



ST STITHIANS  
COLLEGE

[www.stithian.com](http://www.stithian.com)

