

INSPIRING EXCELLENCE. MAKING A WORLD OF DIFFERENCE

The St Stithians College Advancement Office is responsible for raising the necessary support for the continued sustainable advancement of St Stithians College and the Thandulwazi Maths and Science Academy. The Thandulwazi Maths and Science Academy was created in 2005, a pioneering initiative of St Stithians College to provide educational growth opportunities for students and teachers based in public schools in greater Johannesburg. St Stithians College invites applications for the following position to manage Fundraising for Thandulwazi and the Advancement Office.

FUNDRAISER: THANDULWAZI MATHS AND SCIENCE ACADEMY

Passion, providing strategic direction, co-ordination and management of fundraising initiatives are essential traits and skills that will see the Thandulwazi Maths and Science Academy grow to even greater heights. This important position reports to a highly supportive Head of Advancement. To succeed, the new incumbent will need to possess the following qualifications, experience and skills:



- A relative degree (fundraising, business management or education) or a wealth of well-evidenced professional fundraising experience
- Management experience as it applies to successful fundraising, project management and programme development initiatives
- Analytical, decision making and problem-solving skills
- Sound financial literacy
- Excellent speaking skills needed for presentations and events and equal prowess in written communication
- Proactive, self-starter traits employed to leverage off an excellent network
- Strategic thinking and planning abilities necessary to lead and engage in planning processes
- Travel is accepted as an essential component of the role
- The Corporate Social Investment, NPO/NGO and education (government and independent schools), sectors are well-known to applicants
- A good understanding of the monitoring and evaluation requirements of CSI funders is important.

The Key responsibilities of this position are to:

- Drive the fundraising for strategic projects in the Advancement Office for the Thandulwazi Maths and Science Academy
- Manage donor relations and partnerships
- Source new strategic fundraising partnerships
- Prospect and draft funding proposals
- Work with the Thandulwazi Head on monitoring and evaluation to ensure that our funders needs are met
- People talent: ability to source new scholarships and maintain relations with existing scholarship funders.

The successful incumbent will be required to take up his/her post in March 2019.

Please forward a short letter of motivation, together with your curriculum vitae, including names and telephone numbers of at least two referees.

Please address your application to: The Head of Advancement, St Stithians College on email: fschwartz@stithian.com before the closing date of 4 February 2019.

St Stithians College is an equal opportunity employer

The College reserves the right not to proceed with this post. Applications are invited from South African citizens. An application will not in itself entitle the applicant to an interview or appointment and failure to meet the minimum requirements of the advertised post will result in applications automatically disqualifying themselves from consideration.

Only short listed candidates will be contacted



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