

INSPIRING EXCELLENCE. MAKING A WORLD OF DIFFERENCE

St Stithians College is a proudly South African school, embracing diversity and offering a distinctive educational experience. Founded as a Methodist Church School, our Christian spirituality is central to our identity. Our College consists of primary and secondary boys' and girls' schools, together with a co-educational junior primary school. We are an independent, non-profit institution located on an expansive green campus in Sandton, Johannesburg. In addition, St Stithians incorporates Kamoka Bush School in the Waterberg Mountains, and the Thandulwazi Maths & Science Academy on our Campus. As a College we are intent on Inspiring Excellence and Making a World of Difference.

DEPUTY HEAD OF FINANCE: BUSINESS PROJECTS

We are excited to welcome applications for a new role within our Finance Department. This unique position requires the ability to work with diverse teams of people, passion, commitment, innovative thinking and commercial acumen.

Your focus areas as finance business partner, reporting to the Head of Finance, will include:

- Planning and implementation of strategic initiatives
- Liaison with schools and departments in respect of projects, policies and strategic plans
- Drafting of business plans including financial modelling
- Monitoring spend on Capex projects and preparation of post implementation reports
- Directing and managing the College's procurement processes
- Overseeing the College's risk management program



Specific roles will include the following:

- Project planning and regular reports to Head of Finance
- Procurement contract negotiation and finalisation
- Annual budget input relating to strategic initiatives and projects
- Manage all Finance aspects relating to events & festivals
- Representing the Finance Department on relevant College committees

Key requirements for this position include:

- Willingness to work within the values, Christian ethos and mission of the College
- B.Com or equivalent tertiary qualification
- At least 5 - 10 years of relevant finance, commercial law and management experience
- Strong commercial and business acumen
- A passion for managing, leading and motivating staff
- The ability to build positive relationships with a variety of stakeholders
- Experience in a demanding customer-centred environment

The successful incumbent will be required to take up his/her post in January 2018.

If you feel that you meet the requirements and display the necessary attributes for this position, The St Stithians HR team together with the Head of Finance are willing to provide you with any further information or assistance in applying for this outstanding opportunity. **By applying**, you accept that it is mandatory for any staff member to have a sexual offender's clearance certificate before employment can commence.

Please include a short letter of motivation, together with your curriculum vitae, including names and telephone numbers of at least two referees. **Please address your application to: the Head of Finance, St Stithians College on email: jobs@stithian.com before the closing date of 25 November 2017.**

St Stithians College is an Equal Opportunity Employer

The College reserves the right not to proceed with this post. Applications are invited from South African citizens. An application will not in itself entitle the applicant to an interview or appointment and failure to meet the minimum requirements of the advertised post will result in applicants automatically disqualifying themselves from consideration.

Only short listed candidates will be contacted



ST STITHIANS
COLLEGE

www.stithian.com

