

ST STITHIANS COLLEGE

INFORMATION FILE: 2009

CONTENTS:

1. Directory of Contact Numbers Page 1
2. Directory of Information Page 3

Directory of Contact Numbers

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Head: Mrs. I Acquisto

Deputies : Mrs. L Borello

Mrs. K Prinsloo

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Saints Smalls

Mrs Carol Palmer

Tel: 082-371-7846

Directory of Information

ACADEMIC CERTIFICATE:

- **Boys' College:** Issued for particularly good work, usually projects, at the discretion of each department. No set formal presentation exists for these. Commendations are issued once a term in Grade 8, 9 &10, for consistent standards of work.
- **Girls' College:** Issued to girls for achievement in specific subjects; overall average, exceptional projects or progress; improvement in grades.
- **Boys' Prep:** These are presented at the awards evening in the 3rd term.
- **Girls' Prep:** These are issued during assemblies throughout the year for achievement and/or progress.

ACADEMIC SUPPORT

Managed by the Head of Academic Support,. Each school has at least one academic support specialist teacher and there are a number of Intern Teachers offering learning support to pupils in class, as part of the Inclusion Programme which was introduced to St Stithians in 2001. The programme offers children who have learning disabilities the opportunity to be educated within a normal learning environment.

ACHIEVEMENT AWARDS:

Boys' College: There are 6 awards.

- 1. Honours:** Honours can be equated roughly with provincial honours, but this varies according to the sport and circumstances. It is for the very top performers only.
A blue Sports Honours Blazer is awarded for exceptional individual performance or being a member of an exceptional school team.
A white Honours Blazer is awarded for Academic or Cultural prowess, outstanding Community Service or an exceptional achievement in a non-school sport.
- 2. Colours:** Colours are for well above average players/performers. Represented by a braid around the

outside of the blazer and a scroll beneath the badge on the regulation navy blue blazer.

3. Team Blazer: Team blazers are for those who play for a first team for 50% or more of the games. Represented by a badge surrounded by a golden wreath on the regulation navy blue school blazer.

4. Merit Tie: This award is for meritorious service to the school whilst in Grade 10 & 11.

No boy in Grade 10 or below can be awarded Colours or Honours.

No awards are made to Grade 8 or Grade 9 boys.

Behaviour and sportsmanship must be taken into account.

5. Service Tie: This award is for merit service to the school whilst in Grade 12.

6. All Rounders: There are two types of All Rounders Awards:

School All Rounders: Given to boys who achieve colours in three of the following: Academic, Sports, Cultural & Service.

Sports All Rounders: Given to boys who play in three sports at a first team level.

Boys' Prep: Grade 7 Boys are awarded Colours for sport, academic or cultural achievements, by the Colours Committee. Grade 7 Boys are awarded their scrolls in Chapel and must get a letter of authority from the secretary before buying the badge from the stockists. Team Scrolls are awarded for all extra-mural activities.

Girls' College: Recognition is given for achievement. Certificates are awarded for academic attainment in various categories as well as for sporting achievement and in recognition of service to others. (See our Colours Awards Policy). No outward recognition in the form of blazers, braid or scrolls is awarded.

Girls' Prep: Academic Certificates are awarded. These are issued for pupils who have achieved 10 academic merits, which are issued by teachers, be it class or specialist teachers.

The Good Samaritan Award is awarded when pupils have achieved 10 House Merits. The criteria for these are not academic, but these awards are issued on their acts of kindness, good manners, etc.

Good Fellowship Award is awarded at the end of the year when the class votes for one pupil in their class who has consistently been a "good fellow". This pupil should be the epitome of one who is kind, loyal, trustworthy and caring.

Stithian Award is given when a child has received both the Real and a Good Samaritan Certificate.

Junior Prep: Merit stickers are issued during Grade Assemblies throughout the year for good behaviour and good work.

AFRIKAANSE DEKLAMASIE: The annual Deklamasie is held in the third term each year. The selection of the

participants is based on their achievement in the Afrikaans oral exams (which precede the Deklamasie), so every pupil is indirectly involved. Two pupils from each class are selected by their Afrikaans teacher to compete in the finals, which are held during school time.

AFTER-CARE: This facility caters for boys and girls in the Junior Preparatory and is a service to parents at their own expense. There 3 permanent staff members and a co-ordinator. Homework is supervised by Intern Teachers. For further information contact the Junior Preparatory Reception Tel 011 577-6400 / 011 577-6143.

An after-care facility is also run at the Boy's Prep. For further details contact the Boys' Prep Reception.

ASTROTURF: The Astroturf is situated at the *One & All*.

BADGE: The coat of arms of the Duke of Cornwall is a Crusader shield on which are displayed 15 gold bezants (gold coins) with the motto "One and All". The story of the 15 bezants dates back to the Crusades when the Saracens captured the Duke of Cornwall. A ransom of 15 bezants was set up. All the people of Cornwall contributed to raise the money for the ransom. It was paid and the Duke was set free. The inhabitants had all worked together - hence the motto - One and All. The founders of St Stithians modified the shield, placing the Christian cross in the centre. The badge has a dark blue border with the 15 bezants arranged equally along either side of the blue border. The Red Cross stands out boldly to signify the Christian Foundation of the College. The motto "One and All" appears underneath the badge on a scroll.

BIBLES: All Grade 8 boys and girls receive a Bible from the Bible Society. The Grade 12's in both the Boys' and Girls' College are each presented with a Bible by the Rector at a farewell Chapel Service. Each Grade 4 pupil in the Girls' Prep is presented with a Bible by the Chaplain. In the Girls' College each new head and all full-time staff who leave receive a Bible.

BAYTOPP: The main College field alongside the Tuckshop is named "In loving memory of Lynn Baytopp the first Grounds man at the Boy's College who so significantly contributed to the building up of this College."

BLAZERS: Apart from the Navy school blazer with the St Stithians College badge on the pocket, which is worn throughout the campus, there are special blazers worn by the Boys' College. (See "Achievement Awards"). All pupils are expected to wear their blazers to and from school each day.

BOARDING HOUSES: Boarding facilities for Boys' College are available to pupils from Grade 8 to Matric. There are weekly boarders (these boys may go home on Saturday morning after sport and return on Sunday evening before Chapel) and full-time boarders who stay in the boarding house until the end of term (these boys usually live too far to visit home on a weekend basis). The two boarding houses are Mountstephens House and Collins House. Each House has a full time Housemaster and Matron as well as a Boarding House Administrator and three to four live in staff members.

DINING HALL: The Boarders' Dining Room is situated near the Chapel Drive, at the top of the grass bank. It overlooks the Cheetah lawn, and the main entrance to the Chapel and the College.

KITCHEN: The kitchen, which services the dining room and school, is managed by outside caterers. It supplies hot meals to boarders, and by special arrangement, some day scholars and visiting sports teams and staff.

COMPUTER NETWORK: Each boarder has a desk in his room which is linked directly to the main network of the school. Boarders therefore have the opportunity to bring their own computer with them or a laptop from which to work. Those boarders who do not have access to their own computer will have access to the school computer room which is adjacent to the boarding houses. All pupils on the campus have access to a number of computers.

BUDDY GROUPS: The Girls' Prep and College have a Buddy System in place in Grades 8&12. This is incorporated into the Life Skills Programme and the groups meet regularly to discuss issues.

BURSAR: All queries related to finance issues are directed to the Bursar, whose office is situated in the Boys' College Admin Block.

BURSARIES: Enquiries can be forwarded to the various Heads. The Rector and a Bursary Committee make bursary awards. Bursaries are small amounts.

BUSH SCHOOL: Grade 9 girls attend Bush School for 3 weeks at Babanago in the second term.

BUSINESSES: There are entrepreneurial education programmes in all the schools starting from Grade 0. The student body is encouraged to support these programmes by buying the items that are being sold. Detailed information is published in the Newsletters.

CALENDAR: A St Stithians College calendar is issued termly to each family. The calendar is essential for planning and lists all the activities for the whole College. In addition pupils are given termly homework diaries, which contain a calendar of events.

CAMPS: Used to develop all students in environmental survival and leadership.

CHAPEL: St Stithians College is a Methodist Church School, and as such has a Methodist Chapel. However, the Saints families are drawn from all denominations. Services for boarders and dayboy houses are held every Sunday at 19h00 and all are welcome to attend. Once a term there is a Saints Family Service, which is listed in the calendar. The boys and girls attend morning Chapel Services. The Saints Family may reserve the Chapel for weddings, funerals and special occasions. Bookings can be made through the Bursar's Office (Tel: 577-6012). There is also an outdoor Chapel at the Girls' College, built in memory of the late Rev Mike Roberts (Saints Chaplain, 1994-1997).

CHAPLAINS: There are resident Chaplains and they write as follows: "Our task as Chaplains at the College is to ensure that your son's and/or daughter's well being is preserved in as holistic a manner as possible. We need to see that their physical, mental and spiritual needs are being met. Religion is part of that process, but we are guided by a broader vision of wholeness, which includes dimensions such as confidence, security, happiness, ethics and values. We ask all parents to help us in this task."

CHARITIES: Each school supports various charities and outreach programmes throughout the year.
(See "Community Service")

CHOIRS: Each school has its own choir “Amazwe eAfrika” and in addition to these there are also The Duke of Cornwall known as The Dukes (Boys’ College), Bezants and Crusaders . All candidates audition for places in the various choirs. Some groups have limited numbers, and voices are “replaced” only when a member leaves the choir. A serious commitment is demanded, with practices a minimum of twice weekly for 2 hours. In the Girls’ Prep the practices are for an hour-and-a-half each week. The Girls Prep has two choirs –Nonyani and Imizwilili. Contact the Head of Music for more information. In the Junior Prep practice takes place once per week. The name of the Junior Prep choir is “Manyeloi/Little Angels Choir”.

CIRCULARS: (see “Newsletters”) The Rector’s Newsletter and Heads’ Newsletters are circulated every month electronically and via the website (www.stithian.com), if you do not have access to the Internet, printed copies will be available at the Reception desk of each school. The Prep Schools also circulate weekly, one-page news briefs/information sheets to parents.

CIVVIES DAY: The boys and girls are allowed to wear civvies (non-uniform clothes) to school from time to time. A small sum of money is collected for this “privilege”, which is donated to a specific cause.

CLASS MOTHERS or REPS: Volunteers are needed to fill this role in the schools. The class rep serves as a link between parents and teachers, her function being to enhance communication. She would be required to collate class parent / child information lists, organise an informal ‘get-together’ for the parents and staff, outings or any other class related activities or events, together with a group of helpers. This does not apply in the Girls’ or Boys’ Colleges.

CLUBS: Cultural activities in all the schools are organised through clubs covering a wide range of activities such as wildlife, chess, angling, modern dancing etc. Application is made at the beginning of each term for the clubs of your choice. See Newsletters or contact the Deputy Head for more information.

CODE OF CONDUCT: The Saints Honour forms the basis of the code of conduct subscribed to by all Saints pupils. (See “Saints Honour”).The College Code of Conduct is available on the website.

COLLEGE EXCO: Meets every week to discuss matters pertaining to the administrative and educational running of the schools. The Executive is chaired by the Rector and comprises the Heads of schools, the Bursar, Superintendent Chaplain and Shared Services Directors.

COLLEGE PRAYER:

Dear God,
Let my purpose each day be to honour you,
I seek to praise You through faithful service,
I seek to honour You through dedicated worship,
I long to be filled with the fruit of Your Spirit
So that I may journey along a path of prayer
Towards knowing You as my God.

Let my purpose each day be to honour others,
Let me seek to respect and value each person that I meet,
And see You reflected in my neighbour.
Help me to journey towards finding the beauty in others,

Help me to journey towards building others
Through co-operation rather than competition,
And towards an understanding of You as my God.

Let my purpose each day be to learn to honour self,
Allow me to grow in moral courage so that I may express the truth,
Allow me to find the strength to live a disciplined life.
I ask You to walk beside me,
As I journey from loneliness to solitude
Towards a discovery of the uniqueness of self,
And a personal knowledge of You as my God.
Amen

COLLEGE SONG: All parents and students are expected to learn and sing the song at school events.

In honour and in praises
To highest heavenly rule
In gratitude to founders
We cherish this school
We'll "One and All" remember
And lest we should forget
Our song fore'er reminds us
Of our eternal debt

With hearts and minds we praise Thee
Our Savior and our King
To Thee our lives we render
Our all to Thee we bring
We'll "One and All" remember
And may we ne'er forget
That Thou dost call to service
From heights of Olivet

When school's a distant mem'r'y
Of happy youthful years
We'll oft times look behind us
To all that still endears
We'll "One and All" remember
(How could we e'er forget!)
That here our ship once anchor'd
And here its course was set.

COLLEGE HYMN -"Be Thou My Vision"(No.378)

1. Be thou my vision, O Lord of my heart,
Be all else but naught to me, save that thou art;
Be thou my best thought in the day and the night,
Both waking and sleeping, thy presence my light.

2. Be thou my wisdom, be thou my true word,
Be thou ever with me, and I with thee, Lord;
Be thou my great Father, and I thy true son;
Be thou in me dwelling, and I with thee one.

3. Be thou my breastplate, my sword for the fight;
Be thou my whole amour, be thou my true might;
Be thou my soul's shelter, be thou my strong tower:
O raise thou me heavenward, great Power of my power.

4. Riches I heed not, nor man's empty praise:
Be thou mine inheritance now and always;
Be thou and thou only the first in my heart;
O Sovereign of heaven, my treasure thou art.

5. High King of heaven, thou heaven's bright Sun,
O grant me its joys after vict'ry is won;
Great Heart of my own heart, whatever befall,
Still be thou my vision, O Ruler of all.

COMBINED CHOIRS EVENING: This is a Prep school activity held annually at St Stithians College where other schools are invited to participate.

COMMUNITY SERVICE: Community service is alive and well and a family affair at Saints. Should parents wish to become involved in some way, or be available to help with transporting the pupils, they should contact the relevant school. The causes supported may vary from year to year although Refilwe Community Project is the ongoing focus of Girls' College initiatives.

Boys' College:

Grade 8 boys visit Casa do Sol (School for Mentally Handicapped Children), Eventide (Salvation Army Old Age Home), Refilwe Primary School and Twananani School. The Grade 9 Boys and Saints teachers visit and co-teach the Grade 3 pupils at Witkoppen School.

Interact: Boys raise funds and collect educational and sporting goods for needy schools in areas such as Diepsloot Squatter Camp as well as collecting food parcels for feeding schemes and the street children.

Leeuwkop Prison School Project: A group of Grade 10 Saints' boys visit juvenile prisoners at the Leeuwkop

Prison School on a regular basis. The objectives of the project are to help the prisoners with their schoolwork and to form friendships with the boys.

One and All Fund. A committee has been elected to organise various ways to raise funds for our own bursary children in need.

Boys' Prep:

Boys' Prep has developed a close relationship with the Methodist Church in Ivory Park. They have developed a specific focus which will allow for long term relationships to be forged between the two communities.

Pupils visit pre-primary schools in Ivory Park on a weekly basis..

Girls' College:

Refilwe Community Project: Arranged every day through the Community Service Co-ordinator. The girls of the M.A.D. (Make a Difference) Committee help at the Refilwe Mission Day Care in the afternoon. They help with Twananani pre-school; Refilwe Primary; run a Homework Centre; arrange outings (zoo, picnic) and Christmas party. Girls also prepare simple frozen meals suitable for distribution to the elderly and very young through the Clinic. Regular RE/Community Service outings are arranged for the grade 8 and 9 girls, e.g. to Acres of Love, Jordan House, Cluny Farm etc.

The South African Blood Transfusion Services have a mobile donor clinic at least three times per year to encourage all pupils, staff and parents to donate blood. Details are advertised via the DRO and termly calendars.

Saints Aftercare: Girls' College pupils help regularly as part of community service.

Individual initiatives: These are encouraged and co-ordinated by the MAD/Community Service Committees.

Girls' Prep:

Class Reps assist classes. The aim is to expose each child to at least one visit to the chosen service organization and also to collect in cash or kind from a specific wish list provided by the organization.

- Grade Threes focus on Animal Care and have adopted the Society for Animals in Distress.
- Grade Fours have adopted Garden Village ,a home for the Aged.
- Grade Fives concentrate on Needy Babies and visit Villa Lubist and Miricale Mission homes.
- Grade Sixes visit the Sunshine Centre.
- Grade Sevens have sustained a partnership with FLOC Nursery School over a few years.

We believe that these projects should continue and be sustained for about five years at least, subject to an annual review and evaluation. Our hope is that during their five years at the Girls' Prep, our children will be exposed to a broad spectrum of caring organizations and develop a compassion for other.

Junior Prep:

The Junior Prep supports the following projects: **Ikageng, Princess Alice Adoption Home, Oasis, CHOC, Refilwe Mission, and Methodist Church in Town, Izenzo Refugee School and the Salvation Army.**

COMMENCEMENT SERVICE: All Grade 8 parents are invited to this informative welcome function to give them an

introduction to the Boys' College and Girls' College.

COMPULSORY FUNCTIONS:

In addition to the information supplied below, please make sure that you update or check details which will be supplied in your school Newsletters and Calendars. The annual dates for functions do vary, however, where possible we have listed the terms during which these functions occur.

St Stithians College:

Founders' Day is compulsory for all pupils throughout St Stithians College .It is on the first Saturday in June.

Boys' College:

Speech Night (Third Term)(Know as "Bezants to Knights " Evening.)

School & House Cultural Events

Various Inter-School Sporting events

Boys and parents will be informed in writing of specific events in advance. Boys unable to attend compulsory events must bring a letter from their parents.

Boys' Prep:

Celebration of the year

Carols Service

Prep Play

Inter-house Sporting Events

Girls' College:

Academic Awards Evening (First Term)

Celebrate School Life (Third Term)

Certain compulsory functions/activities which are listed in the termly calendar.

Commencement Morning

Girls' Prep:

Musical Evening

Inter-House Sporting Events

Nativity Play / Carol Service (Third Term)

Girls' Prep Play/Production

Junior Preparatory

Grade 0 Music Concert

Story Evenings

Grandparents Teas

Wheel Rally

Gala

Athletics Meetings

Carol Service

Nativity Play

CONFIRMATION: By special request from the parents and pupils, Confirmation Classes for preparing students to full membership of the Methodist Church have been arranged by the Chaplains at the Boys' & Girls' Colleges. Contact the Chaplains for details. (See "Directory")

COUNCIL: This is the 'governing body' of the College, which discusses policy issues. The Rector can be contacted for more information.

COUNSELLING: St Stithians has full time counsellors available to advise pupils and/or to re-direct them to a source of appropriate help.

COUPONS: During school hours the Tuckshop operates on a coupon system. This means that there will be no cash on the premises. The coupons can be purchased only by cheque made out to St Stithians Parents' Association from the boys' or girls' Tuckshops during normal trading hours.

Due to the number of visitors to the Colleges and Prep schools on Saturdays (and on selected sports afternoons), cash or coupons will be accepted at these times.

CULTURALS: Girls' and Boys' Colleges - Instrument Ensembles, Choirs, Art Club, Debating, Public Speaking, Drama, Afrikaans, French clubs, Orchestra, First Aid, Theatre sports, Chess Marimbas and Drumming.

D & T: Design and Technology is a subject taught in all the schools.

DAMS: The two dams on the campus are part of a carefully monitored wetland system, and as such need to be treated with care. Under no circumstances should any fish be added to these waters. Fishing is prohibited unless a permit has been obtained for this purpose and the permit must be on your person at all times, should you be fishing. All hooks must be barbless so that the fish can be returned to the water, and no bait fishing is allowed. (See "Clubs"). The island in the middle of the dam is strictly out of bounds as it is a breeding area. No swimming, boating or paddling is allowed in any of the dams.

DARWINIAN SOCIETY: A prestigious Biological Society and one of the clubs of the Boys' & Girls' Colleges.

DAYBOY LUNCHESES: Dayboys may have hot lunches with the Boarders in the Dining Room if there is sufficient space. Applications should be made to the Boarding Housemasters. There are two sessions: Junior Lunch (Grade 7-9) and the Senior Lunch (Grade 10-12).

DEBATING: This is encouraged in all the schools. Various inter-school and inter-house debates and league competitions are organised.

DETENTION:

Girls' College: This is held in the Girls' Resource Centre on Friday afternoons. It is used at the teachers' discretion.

Boys' College: School Detention on Friday evenings. Academic Detention and Groundwork on Friday afternoons.

Girls' Prep : Last Tuesday of every month.

DEVELOPMENT PROGRAMME: (See "Leadership Programme")

Boys' Prep:

This programme encourages Grade 7 boys to take part in all school activities, foster leadership and develop character. The stages of the Leadership Programme are Junior, Server, Senior, Monitor and Councillor.

DIRECTORS:**Boys' College:**

A member of staff is allocated a House and serves as a liaison between parents and school, and will help with any problems and queries. In addition, there is a designated Director for Grade 8 and Grade 12, as well as Directors of Sport, Music, Drama, Academic Support, Communications and Psychological Support.

Girls' College:

Grade Directors are teachers who serve as a liaison between the students, tutors and the parents, and will help with any discipline, pastoral and academic-related problems and queries.

Boys' Prep:

Directors of Sports, Administration, Creativity, Academics and Communications.

Girls' Prep:

Directors of Extramurals, Communication and Academics.

Junior Prep:

Directors of Grade in the Junior Prep co-ordinate the grades. Portfolios have been designated to staff members teaching Grades R, 1 & 2.

DRAMA: Plays are performed annually in each school. They are either performed by individual Grades or Houses or major School productions. The Boys' and Girls' Colleges combine their talents from time to time. Drama is offered by the Girls' Prep. Drama is also offered in Junior Prep. For further information please contact the Head of Speech & Drama.

DRO (Daily Routine Order): A document that is circulated to classes and posted daily on notice boards throughout the schools. It contains messages, announcements and reminders to staff and pupils. Contact the relevant School Secretary. It is also found on the Saints Website. No longer in use at the Girls College.

DRUGS AWARENESS: This is an integral part of the College's life skills programmes.

DUX SCHOLAR: Each Grade in the Colleges has a Dux Scholar. The student who has achieved the highest marks at the end of the year is nominated the Dux Scholar. In the Boys' Prep the Dux Scholarship is awarded to the boy with the highest academic aggregate over the whole year.

EC LAB: The Environmental Centre Lab is a classroom block at the Boys' College.

EMERGENCY PLAN: In the event of any emergency or crisis occurring in the school buildings, an alarm signal, by means of the school bell or a gas-horn is sounded. Immediately an emergency evacuation drill is followed, led by the teachers. While all pupils are led to a safe area, the Heads or their secretaries make the relevant emergency contacts.

ENGLISH DECLAMATION: The English Declamation is held in the second term. Every Prep School boy from Grade 3 to Grade 7 participates.

ENVIRONMENTAL COMMITTEE: A Committee of staff members and students make decisions regarding the natural environment and well-being of the St Stithians College estate. No environmental changes may be made without the consent of this body.

ENTERPRISE EDUCATION: A number of projects run each year to encourage pupils and develop entrepreneurship skills. Schools run Grade 8 Businesses, JSE Schools Challenge, Business Management Game and a very active Entrepreneurship Society that invites guest speakers to speak to the interested pupils.

EXAMS:

Boys' College: Grade 12 pupils write examinations each term end and the IEB Exam at the end of the Third Term. Grades 8 to 11 write examinations twice a year.

Girls' College: Grade 12 pupils write examinations each term the IEB Exam at the end of the Third Term. Grades 8 to 11 write exams twice a year.

Boys' Prep: The Grade 7 boys write examinations at the end of the year. The Grade 7's also write the ISASA Shared Assessments. Currently this only applies to Mathematics, English and Afrikaans. The emphasis here is on curriculum development and the results are never publicised. Schools have to adhere to a strict Code of Ethics..

Girls' Prep: The Grade 7 girls write examinations twice a year in some of their subjects. The Grade 7's also write the ISASA Shared Assessments. Currently this only applies to Mathematics, English and Afrikaans. The emphasis here is on curriculum development and the results are never publicised. Schools have to adhere to a strict Code of Ethics..

EXCHANGES: Local and International exchanges take place in the colleges to stretch pupils' experiences. These may last a few days, a term or even a year. Onus rests with the pupils to catch up any work missed while on exchange.

EXTRA LESSONS: Extra tuition may be arranged with teachers. Certain departments have allocated specific times, when staff are available to offer lessons to pupils having difficulties with a subject. Optional Master Maths Classes are offered at the Girls' College in the afternoons at an additional cost to parents. Venue – Girls Prep.

EXTRA-MURAL ACTIVITIES: One sport and one cultural activity per term are compulsory. Pupils are given a choice of extra-mural activities at the beginning of each term. Service is encouraged at all levels. Extra-murals are not compulsory but are encouraged in the Girls' Prep.

FACILITIES / GROUNDS: The facilities and grounds of St Stithians College are for the use of present pupils of St Stithians College. Any other bodies or organisations or ex-parents wishing to make use of all or part of the campus must obtain written permission from the Rector and inform the Operations Manager.

Dogs on the campus must be on leads at all times and owners are requested to clean up any mess.

"FAMILY LIFE" TALKS and COURSES: These are held in all the schools by professionals. These talks are for

parents and students. Information is published in Newsletters.

FEES: Payable in the first week of each term to the Bursar's Department or by arrangement directly into the school bank account. Details are obtainable from the Bursar's Office. New parents are required to sign an agreement with the Bursar's office regarding payment of fees. Fees may be deposited in the wooden boxes at the Boys' College, Boys' Prep and Girls' College/Prep receptions - please ensure that the account and cheque are in a sealed envelope.

FESTIVALS: St Stithians hosts annual festivals which are both sporting and cultural, namely: Arts, English, Hockey, Rugby and Spring.

FIRST AID: Comprises a group of parents, working with a medically trained team at selected sports meetings. All Phys. Ed. Coaches and interested staff are First Aid trained. Parents are requested to offer their help to the First Aid team. For more information phone the First Aid Convenor (see "Directory"). Pupils in the Girls' College are also encouraged to complete Level 1 First Aid Courses in their grade and year..

FLOWERS: A team of mothers arranges flowers for the Chapel and for various school functions.

FOUNDERS' DAY: Founders' Day is the most important day on the College calendar and is held on the first Saturday in June. The service is attended by the whole school and parents and is held on the Baytopp Field. Attendance at this function is compulsory for all staff and learners.

FROST BLOCK: Maths and Art Departments. "Erected to Serve the Future Hour by The Foundation. Opened by Mr Colin Dunn on 18th 1987". Situated in the Boys' College on the west side of Mears Hall.

FUND RAISING: Permission has to be obtained from the Rector before any fund raising activities are undertaken.

GAP STUDENTS: Each year a number of overseas students come to spend a year at St Stithians College. They usually come from schools in Argentina, Australia, England, New Zealand and Scotland. They have tasks to fulfill in all aspects of the running of the College, including admin, social, cultural and sporting duties in all schools.

GARDEN OF REMEMBRANCE: Situated mid-way between the steps leading up to the Boarders dining room and the Cheetah Lawn.

GATES:

Corlett Gate (Bram Fischer Drive) is open and manned by security guards between 06:00-18:00 Daily..

Peter Place gate is open from 24 hours per day .

Hurlingham/Willowild gate is open for residents of these suburbs and should not be used as a general thoroughfare if possible. It is open from 7h00 to 8h30 and again from 12h00 to 18h00 Monday to Friday.

Nursery Lane gate (next to Medfem - Clinic) is open from 06h00 to 08h00 in the mornings.

GLT: General Lecture Theatre, near the Girls' Prep Grades' block. (See "Lecture Theatres")

GRADE 8 COMMENCEMENT SERVICE: A welcoming service to Grade 8's and their parents as they enter the

Colleges.

GRADE DINNERS

Boys' Prep dinner to celebrate the Grade 7's Prep years. The dinner is organised by the Grade 7 Class Mothers for the parents and their sons.

Girls' Prep dinner to say farewell to the Grade 7 girls. The dinner is organised for the girls and their parents by the Grade 6 class.

GRADE 10 Girls College : "Half-way there" Dinner given in Grade 10. A dinner prepared for parents and pupils with entertainment provided by our girls.

Boys College: The Houses have House Functions in the form of Welcome Parties, House Suppers, and Sleep Outs etc.

GROUNDS: (see "Environmental Committee & Operation's Manager ")

GYMNASIUM: It is situated on the west side of the Girls' College Main carpark, The Gymnasium can seat 500 people and may be booked for functions.

HENNING BLOCK: This is the home of the Bursars Department, HR, Central Admissions and Marketing. It is situated next to the Resource Centre in the Boys' College. It can be accessed from the Library or from Chapel Drive.

BRIEF HISTORY OF ST STITHIANS:

St Stithians College is a Methodist Church school situated in Randburg, just north of Johannesburg. It owes its existence to the dream and foresight of three men – Gilbert Tucker, a Johannesburg lawyer who shared his dream with two of his clients, the building partnership of William Mountstephens and Albert Collins. Tucker dreamed of creating a Methodist school modeled on his own Alma Mater, Kingswood College in Grahamstown

- 1941 The Trust was founded following death of Collins and was named after his birthplace, Stithian.
- 1943 Trust purchased land on the farm "Driefontein" during the Second World War .
- 1951 Commenced building and was named Stythian, after a Cornish village where Collins was born.
- 1953 Doors opened , Foundation Stone was laid and the first pupils were enrolled into the College.
- 1953 School thrived under Wally Mears, its first Headmaster.
- 1956 First Matric Class.
- Boarding Houses opened
- 1985 Grade 0 (Junior Preparatory) started with Mrs Cynthia Mathews as its Head.
- 1994 Council decided to go ahead with the St Stithians Collegiate for Girls.
- 1995 Collegiate opened with classes from Grade 1 to Grade 3. The founder Head of the Collegiate was Mrs Anne van Zyl.
- 1995 Co-ed Grade 0 opened with its first Head, Mrs Sheila Verner.
- 1996 Collegiate Foundation stone was laid. The school enlarged to accommodate Grade 0 to Grade 6 and Grade 8 to Grade 11. The first Head of the Collegiate Junior (as it was known then) was Mrs Beryl Lourens.
- 1997 All classes from Grade 0 to Grade 12 filled.
- 1998 Mr David B Wylde appointed as the first Rector of St Stithians College.
- 1999 Schools of St Stithians College renamed.
- 2001 Junior Preparatory School (Grades 0-2) was established with Mrs Mel Dace as its Head.

- 2003 St Stithians College celebrates its Jubilee and Mr Stephen Lowry becomes the second Rector of the College.
- 2005 Girls' Schools celebrate their 10th Anniversary.

HOCKEY FESTIVAL: An annual festival of school hockey was launched in 2002. It is held at the Saints Astroturf over the Easter weekend. This sports festival is a family event and the entire school is involved in one way or another.

HOMEWORK DIARY: Homework is to be done every day. Each school sets its own parameters. Each pupil is issued with a termly homework diary, which contains the calendar information relevant to each school. In the lower Grades this book has to be signed by the parents upon completion of work each day. It also serves as a means of communication between parents and teachers and lists the functions for that school and the campus.

HOUSES:

Junior Preparatory:

The boys and girls are in houses. Primary Colours corresponding to siblings houses in the Boys' and Girls' Prep.

Boys' Prep:

Corlett (Red), Hall (Yellow), Leake (Navy Blue), and Kent (Green).

Boys' College:

Collins (Navy Blue), Henning (Maroon), Krige (Purple), Mountstephens (Red), Tucker (Yellow), Pitts (Grey), Mears (Green), Penryn (White), Webb (Light Blue) and Wesley (Orange),

Girls' College and Girls' Prep:

Kenwyn (Green), Trewen (Blue), Cambourne (Yellow), and Stratton (Red).

There are numerous inter-house activities and the houses compete in fields such as music, sport, academic, debating and cultural participation. Students have the opportunity to earn house points throughout the year.

INSURANCE: Comprehensive details of these policies are available from the Bursar's Department. (See "Directory")

- **Scholars' Personal Accident Insurance:** This covers the medical expenses incurred when a pupil is injured in an accident while on an outing with the school and while at the school. This cover is compulsory and has a limit of R20 000.
- **Permanent Disability Insurance:** This insurance is optional.
- **Fees Insurance:** This cover is in the event of absence from school of a pupil due to illness or an accident. This insurance is optional.
- **Insurance of personal clothing and effects:** There is no school insurance for these items.

IT: Information Technology is a subject taught in all the schools. Pupils and staff are required to adhere to an IT Code of Conduct.

JAMIESON FIELD: This is the field between Baytopp field and the Aquatic Centre.

JUMBLE SALES: These are held three times a year to raise funds for the Bursary Fund. Mothers are required to mark and sell second hand clothes and household goods for approximately 3 hours. No books or toys are sold.

LEADERSHIP PROGRAMME:

Boys' College: The Leadership Development Programme (LDP) AT St Stithians Boy's College was introduced in 2003,after a year of intensive planning by the staff. It was aimed to improve on, and coordinate the leadership training already in place at the school. The LDP is founded on the school' s Honour Code (Honour God,Honour Others,Honour Self),as well as the Jesuit philosophy of leadership, which states that:

- Leadership is about finding an Ideal self;
- Leadership is about Community;
- Everyone can lead;
- Leadership is primarily about Service

After a final workshop at the end of 2002 the programme was introduced at the start of 2003.In essence, each grade has a LDP lesson each week, with three different age-appropriate modules per grade each year. Staff have been trained to act as facilitators in these modules, and encouraged to develop modules of their own in their areas of interest.

It is the aim of the course, that at the end of a boy's five years at the school, he will have been exposed to a number of leadership theories and practices that will help in his life after school and that he will be able to include this in his CV.In addition, it is hoped that the school will be a "leadership-full"school,whereby boys accept more responsibility for their own learning and behaviour.

As part of the LDP,each of the Grades,8 through to 11,embark on a camp at different times of the year, and of different lengths. Theses are regarded as part of each boy's development, and indeed, part of his "rite of passage" into manhood.

Boys' Prep: The Grade 7 boys participate in the Development programme which allows them to develop from Junior to Councilor.

§ **Girls' College:**

Based on the Jesuit Model of Servant Leadership. Each Grade 12 girl serves on a committee. These are the Academic, Sports, Cultural, Community Service and Round Square committees. The Chairperson of each Committee serves on the Pupil Executive together with the Head Girl and Deputy.

Pupils in each grade can also make themselves available to serve on the SRC. They are voted in by their grade and become the grade representative or voice on grade matters at SRC meetings.

Each girl, however; determines her own amount of involvement in the leadership process.

Leadership also happens during structured Life Skills lessons, during workshops, on camps; etc. The Grade 12 and Grade 8 girls go on camp together and share their vision of the Girls' College of the future. The Grade 8s also undergo an Orientation Programme and workshops.

The Grade 11s are given the Covey Leadership Concepts, and the Grade 11 year ends with a Leadership camp for the entire Grade 11 group. A Careers Breakfast is held annually for Grade 11 girls.

The Grade 10s attend an annual camp.

The Grade 9s attend a variety of workshops and a Bush School experience.

Girls' Prep: Grade 7 Leadership Programme

Servant Leadership is fundamental to our Grade 7 Leadership Programme.We believe that leaders must be servants first and that it is through serving, that leaders are grown. We also believe that leadership is a skill that is observable and learnable and so it is vital that we provide the girls with the opportunities to serve in order to develop their leadership skills.

During the course of the year the Grade 7 girls have duties such as :

- Class Assistants
- Assisting Teachers in the Chapel, Assembly and Line Up.
- Sorting and distributing Lost Property.
- Assisting Teachers on their Break Duty.
- PR at Special Events.
- Speaking or Reading at Special Events eg. Induction Service, Commencement Day, Founders' Day etc.
- Line Up Prayers

The Grade 7 Girls are inducted into their Leadership Year at an Induction Service in chapel during January.

At the end of the year we award the Grade 7 girls with Bronze, Silver or Gold Certificates of Service.

LECTURE THEATRES:

Boys' College: (HBLT and AVL T) The Henning Block Lecture Theatre seats 60.

RCLT: The Drama Department Venue seats 60 people.

General: (GLT) Lecture Theatre. Situated in the Girls' Prep. It accommodates 150.

LIBRARY: (One in Each School)

A multi-functional area, containing reference as well as leisure reading material in various languages. There are desks and computers available to enable the pupils to work in comfort. Computers are used for research purposes, for the Internet and library home pages. In the Junior Libraries there are reading areas, as well as space for story-time. Parents are needed to help in all the libraries.

Junior Prep: Have a fun reading room with graded books

LIFELINE: Counselling Course is made available to staff and pupils at the College.

LOST PROPERTY: All lost property that is found is placed in an enclosed area at each school. Parents / pupils are requested to contact the relevant member of staff in that school should they have lost property queries. Lost property that is not claimed, is sold and the proceeds are donated to charities supported by the College. All items should be labeled with a name and school eg. JP, BP or GC.

LUNCH: The Tuckshops sell a variety of sandwiches, hot food, fruit, juices etc. Hot lunches provided to boys by special arrangement (contact Boarding House Masters.)

LUNCH BAGS and COOLER BAGS: Obtainable from the School Receptions / Stythian Shop

MACFARLANE BLOCK: Houses the Main Reception of the Boys' Prep and the offices of the Head and Deputy Heads.

MAGAZINE/YEARBOOK: Each school has an annual publication compiled by the staff and students reflecting the schools' and students' activities and achievements.

MANCO: The College's management committee, comprising the Rector, Deputies from each school and the Operations Manager. The meetings focus on the "nuts and bolts" issues pertaining to the campus.

MATRIC DANCE: The Dinner & Dance for the Grade 12's takes place annually in the Mears Hall. All members of staff are invited.

Girls' College : This is funded and prepared by the Grade 11's as part of their leadership development and service programme.

Boys' College : The Dance is organised by a group of Grade 11 & 12 pupils who form a Grade 12 Events Committee.

MATRIC DINNER/VALEDICTION: A separate dinner for the Grade 12 boys and Grade 12 girls and their parents, hosted by the Boys' and Girls' Colleges, to thank the parents for entrusting their children to St Stithians for their education (To bid children & family farewell)

MATRIC FINAL CHAPEL:

The last chapel service attended by Matrics before they write their final exams. They are presented with a Bible and an Old Stithian tie or Girls receive a bracelet. The pupils sing in the Chapel for the last time.

MEDICATION: The College does not administer any oral medication. It is imperative that the Tutors/Class Teachers are aware of any special medical conditions and emergency medications. Any special medication must be left with the class teacher and also, depending on the severity of the condition, as many other teachers with whom your child has contact. Medication, including any special instructions, needs to be placed in a clearly labeled plastic bag with a photograph of your child attached to it. Parents are requested to check expiry dates regularly and keep instructions updated.

MEMORABILIA: School ties, pens, glasses, cushions etc. are produced from time to time to commemorate a special event or occasion. Some of the sporting groups and the Rugby Festival Committee also have items for sale. Contact the Reception at each school for information or the Stythian Shop (Tel: 577-6262).

MERIT CERTIFICATES:

Girls' Prep:

See Achievements Awards.

Girls' College :

Acknowledge achievement for academic, cultural or sporting excellence. Certificates are also awarded for service to the School, involvement and progress in a number of different fields.

MOTTO: One and All. (see "Badge")

MUSIC LESSONS: Applications for music lessons are obtainable from the Head of Music at all schools. Lessons are available in voice and on many instruments, including: piano, recorder, guitar, flute, clarinet, saxophone, violin, trumpet, trombone, cello, tuba, French horn, percussion and organ. Lessons are for the parents' account. Some instrumental lessons are dependent on availability of free-lance teachers.

MUSIC ON THE CAMPUS: Students have the opportunity to learn a wide variety of instruments. In the Prep Schools the recorder and violin are taught to all students. Limited numbers of some instruments are available for the pupils to hire. Pupils may take lessons as an extra-mural, or may choose to study music to Grade 12. Weekend concerts are held regularly. Contact Head of Music in each school.

NEWSLETTERS: The Newsletters are available on the Website : www.stithian.com. (see "Circulars" and "Website"). Newsletters are distributed electronically to parents on a regular basis. These letters inform parents of past and future events and contain notices about the activities and achievements of the schools and inserts by the pupils. Should anyone wish to have something included in a newsletter, information should be sent to the Head of the relevant School. The school encourages all parents to read the newsletters on the website. There is no advertising allowed in the newsletters.

NATIVITY PLAY: These activities all take place towards the end of the school year.

Boys' College/Girls' College: Carols by Candlelight or Carol Service.

Boys' Prep: A Carol Service is held.

Girls' Prep: A Carol Service is held.

Junior Preparatory: Nativity Plays take place in the Chapel

NUMBER ONES: (see "Uniforms")

OLD STITHIAN: This is an association of past students of the Colleges. A membership fee is payable annually and newsletters are published. The Old Stithian have social gatherings, an annual Dinner and a Golf Day. Wednesday night is their regular night to get together at the One and All, which is their home base. They are represented on the Council and at P.A. meetings. Contact: Secretary at the One & All for further information. (see "Directory")

OLYMPIADS: These take place throughout the year in subjects such as Afrikaans, English, Computer Studies, Maths, Science and General Knowledge. They are designed to extend the students and stretch them beyond the syllabus. They are voluntary, national Inter-School competitions and are for the parents' account.

ONE AND ALL: A facility available to the parent body of the school for functions, as well as a meeting place for the Old Stithian and staff. The two function rooms can seat 180 and 24 people respectively. Booking is essential, and can be made with the Operations Department. (see "Directory")

OPERATIONS MANAGER: Handles all matters relating to security, grounds, buildings and maintenance.

OUTINGS: Teachers choose relevant places for the classes to visit. Buses are sometimes booked, and parents are notified of all costs involved. Parents are sometimes requested to help with transportation_(Comment made on uncertainty of this statement)

PARENTS' ASSOCIATION (PA): This consists of representative parents from all schools, voted yearly onto a committee at the Annual General Meeting, which is held during the first term and is open to all parents.

PARENTS' EVENINGS: For parents across all schools have a brief discussion with teachers regarding pupils' work, with a view to making further appointments if necessary. Parents' workshops are held at the Junior and Girls' Prep.

PEER TUTORING: Girls' College: Pupils tutor others in a non-threatening environment by request. Grade 11s complete a Teens Counselling Course. For further information contact the Human Resources Facilitator (Girls' College).A peer counselling programme has developed between the Girls' Prep and the Girls' College –Director of Student Affairs.

PENCIL CASES: These are obtainable from the Boys' Prep Reception, Stythian shop, CNA etc.

PENRYN COLLEGE: Penryn College is a co-ed school founded by St Stithians College and others in Mpumalanga in 1990. It is situated on the outskirts of Nelspruit, and is a fully functional school, from Grade 0 to Grade 12. There are various linked activities between St Stithians College and Penryn.

PHONE CARDS: Phone cards are available from the Tuckshops and vending machines.

PHOTOGRAPHS: They are taken throughout the campus and are placed onto the school's internet.. All pupils are photographed individually, as well as in classes, teams, clubs and societies. Dates are diarised in the school calendar.

PR BOYS AND GIRLS:

Boys' and Girls' College:

The Grade 11 students are required to apply in writing for consideration. Upon acceptance they go through an intensive course of training to familiarise them with all that is required of them. The PR's carry out a number of duties, from serving teas to guiding parents and visitors around the school to attending Expos.

Boys' Prep:

All boys in Grade 7 may apply, by means of a motivational essay. Those nominated are trained and are issued with a badge.

Girls' Prep:

In Grade 7 every girl has a turn to be on the PR team. They are trained in all aspects of their duties.

PUBLIC SPEAKING: In English and Afrikaans, pupils work in teams and compete against other schools and inter-house (Girls' College and Boys' College).

PUBLIC TELEPHONES: All the public telephones on the campus are card and cash phones. Phone cards are available from the Tuckshop. Public phones are situated at

Mears Hall
Boys' College Tuckshop
Boys' Prep Junior Library
Girls' College - near Main Carpark
Girls' College Tuckshop
Girls' Prep - Junior Music Block
Girls' Prep – Music Room
Collins House
Mountstephens House

PUPIL/TEACHER CONFERENCES: The teachers who teach the various Grades in the Girls' Prep and Girls' College meet to discuss the individuals in each class. This professional meeting is essential in ensuring that the pupils' needs are discussed and followed up on. This makes all who teach them, aware of their various needs and is a good communication tool for the staff. Sometimes a 'wrap around' is called with staff and parents. At the Boys College these meetings take place once a term ,at a House/Tutor and Full Staff level.

PUPIL DRIVERS: A policy governing pupil drivers is available on the Website. Pupils may only drive on the property if they have a valid driver's licence and the written permission of the Head of school. The aforementioned also includes motorbikes and scooters.

RECTOR: Mr D.B. Wylde was appointed as the first Rector of St Stithians College in October 1998. In January 2003, Mr Stephen Lowry became the second Rector of the College. The Rector's Office is situated in the Admin Block at the Girls' College & Prep.

RECYCLING: Anti-waste collections are carried out throughout the schools, where materials are needed for Art and D&T classes. Paper recycling bins are found throughout the school. The Junior Preparatory School collects aluminium cans for recycling.

REPORTS:

Junior Preparatory: Individual interviews are held with the parents in the first term, and a comprehensive report is sent out in the 2nd and 3rd terms.

Boys' Prep: In the Boys' Prep reports contain a mark symbol and an assessment rating, as well as a written comment. Reports are sent home during the term. Interviews with the parents take place towards the end of the term.

Girls' Prep: In the Prep Schools reports contain an OBE achievement symbol as well as a written comment. Reports are sent home during the term. Interviews with the parents take place towards the end of the term.

Boys' and Girls' College: Reports are sent out after the exams, usually at the end of each term, which reflect the term's assessments. Reports may be fetched from the College receptions and the remaining ones are posted at the end of each term, or collected in the new term.

Girls' College: Progress reports are available on request if teachers, parents and learners are concerned about their performance/progress. This serves as a communication between all the parties involved and looks at daily work ethic, time management, academic focus etc.

RIDGEWAY: The main cricket oval used by the Boys' Prep. "This field is named in honour of John CW Ridgeway (affectionately known as JR) who served Saints so loyally as a cricket coach and mentor from 1978 to 1990".

ROBERTS TENNIS PAVILLION: Named and opened by Owen J Roberts, Headmaster, St Stithians Boys' Preparatory School, 1984-1990.

ROUND SQUARE: Is an international association of 53 schools, founded on the philosophy of Kurt Hahn : "That schools should have a greater purpose than merely educate for college and university". Pupils who attend Round Square schools are committed beyond academic excellence, to personal development and responsibility, they are empowered through community service, work projects, exchange programmes and adventure. A worldwide conference is held annually and a small group of staff and pupils attend.

- **Girls' College:** Round Square/Saints Awards are made to girls for outstanding contributions to community service and Round Square. Round Square Labyrinth was established by the Girls' College to celebrate the International Round Square Conference shared between St Stithians and Saint Cyprions.

ROUND SQUARE UBOMBO COMMUNITY PROJECT: Each year during August school holidays a group of boys and girls from the Boys' and Girls' Colleges travel to Ubombo in KwaZulu-Natal to work and teach in the community. Over the years a strong bond has developed between the rural, impoverished Ubombo community and the College. The St Stithians group have taught maths and science in the local high school and have done repairs and improvements to the junior School and the Craft Centre. Furthermore stationery, books, foodstuffs and nappies have been donated.

ROUND SQUARE CWEBE COMMUNITY PROJECT:

In 2004 a group of boys visited Cwebé in the Eastern Cape where they fenced the local Junior School. This year the group will build classrooms in the derelict school. This will be an ongoing annual Project. The boys also took down clothes, educational toys and stationery for the school children. This year they will be taking down sports equipment, books and toys.

RUGBY FESTIVAL: This annual festival of school-boy rugby is hosted by Saints. All competing teams are hosted and accommodated at Saints for the duration of the Festival. This is not a competition, and there is no overall winner. This is a family event and the entire school is involved in one way or another, bringing the true Saints community spirit to the fore.

SAINTS HONOUR: In 1995 the Head Prefect and Prefects of the Boys' College, decided to draw up a code of ethics and norms for their prefect body and peers. This code was refined and became the "Saints Honour", which is revisited each year by all as a guide to being an honourable member of the Saints community.

SAINTS HONOUR

Principle based leadership

Through our actions we undertake to

1. Honour God
2. Honour Others
3. Honour Self

SAINTS CHARGE:

By honouring the College, through humility and service, I shall strive to love "One and All".

SAINTS SMALLS: Advertising to the Saints family, from the Saints family. (see "Directory")

SAINTS TREK: Annual three week project combining service and an adventure challenge for Grade 10 Saints pupils.

SATURDAY SCHOOL: The school was started by Mrs J La Vita and opened in 1990. Volunteers come into school on Saturdays to teach pupils from previously disadvantaged schools various subjects, concentrating on Maths and English, with the aim of obtaining a higher level of education or Matric exemption. The School is sponsored by Momentum Life.

SCHOLARSHIPS:

Boys' Prep: An internal scholarship is awarded each year to a boy in Grade 7 for the College. The scholarship is based on achievement and is awarded at prize Giving to the Dux Scholar.

Boys' College: St Stithians Boys' College offers a number of partial Scholarships for talented boys. These are

offered to boys entering Grade 8. The following Scholarships are offered:

1. Academic Scholarship: This is open to boys with an exceptional academic record. Those applicants being considered will be required to write an examination.
2. Music Scholarship: Candidates must be proficient at Grade 3 practical and theory level and be versatile in all musical spheres. Those applicants being considered will be required to audition.
3. Sports Scholarship: Candidates for this scholarship must have an excellent sporting background.

All the abovementioned Scholarships are advertised in February of each year and information can be obtained from the Boys' College Admissions Secretary.

Girls' College: Selection is based on exam results and interviews. At the discretion of the Head, scholarship may be split and awarded to more than one pupil. A Sports Scholarship and a Cultural Scholarship are also awarded.

SCHOOL MANAGEMENT: Involves the Trust, the St Stithians College Council, School Committees, and the College Executive (comprising the Rector, Bursar, Superintendent Chaplain and Heads and Shared Services Directors).

SCULPTURES, PLAQUES AND MEMORIALS:

Boys' College:

"The Glass House" situated alongside Baytopp field, presented by the College parents of 1958.

The Elephants "ONE AND ALL" by Keith Calder, situated in the garden next to the Chapel in the Boys' College. Presented by the Matric classes of 1982-1985.

"Cheetahs before the Hunt" by Keith Calder. Presented by the Matric classes of 1987 to 1993. Situated on the lawn at the main entrance to the College.

"The Sundial" was renewed by the St Stithians Old Boys' Association to commemorate the Fortieth Anniversary of the school, and was unveiled by Mr Ray Bradley on Founders' Day' 17 July 1993.

"Ray Bradley Music Block" opened on Founders' Day, 17 July 1993, by Rev Stanley Pitts (Chairman of Council).

Inscription reads: "Praise him with the sound of the trumpet
Praise him with the psaltery and the harp," (Psalm 150)

"Frost Block" for Environmental Studies, was opened on 18 July 1987 by Mr Colin Dunn (Member of Council) to serve the future hour by the foundation.

Inscription reads: "Earth's crammed with Heaven and every common bush afire with God"

"The Environmental Centre" opened on 15 July 1995, by Dr Ian Player (DMS and Founder of the Wilderness Foundation & World Wilderness Congress).

Inscription reads: "Stand unshod upon it, for the ground is holy, being even as it came from the creator"
(Alan Paton)

"The Humanities Block" opened on 04 July 1987, by Mr J D V Terblanche (Superintendent-General, Department of Education & Culture).

Inscription reads: "Give me the liberty to know, to utter and to argue freely according to conscience"
(Milton)

"The Science Block" opened on Founders' Day 12 July 1997, by Mr D L Schroenn (Chairman of Council).

Inscription reads: "The truth will make you free" (Isiah 8:32)

"Science Laboratories" opened on 18 February 1961 by C S McLean (Trustee of the Industrial Fund). Tablet reads: This tablet commemorates the generous help given by the Industrial Fund for assistance to Private Schools in South Africa, which made the building of these Science Laboratories possible.

Inscription Reads: "Science is the handmaiden of knowledge in the service of man"

Additional Laboratories & Lecture Theatres opened in 1974 by Mr R A Wood (Member of Council)

"Henning Block" was opened on 15 July 1989 by Rev S G Pitts (Chairman of Council), in recognition of the devoted service given to the College by the third Headmaster, Mr M Henning and his wife, from 1969-1988.

Inscription reads: "All experience is an arch where through gleams that untravelled world" (Tennyson)

"Resource Centre" was opened on 25 July 1981 by the Hon Dr G van N Viljoen (Minister of National Education).

Inscription reads: "Learn and labour truly."

"Resource Centre & Lecture Theatre" made possible through the generosity of the St Stithians College Foundation.

Inscription reads: "Enough if something from our hands has power to live and serve the future hour "
(Wordsworth)

"Trust Stone" was laid on 11 August 1953 and reads: (Where is it situated??)

Inscription reads: "To mark the happy fulfillment of a Trust to establish this College in the name of the Methodist Church. Trustees: D F Corlett, C H Leake, G K Tucker, J B Webb"

"Trust Plaque", 28 January 1953. (Where is it situated???)

Inscription reads: "In commemoration of the Founders Albert Charles Collins and William Mountstephens, who generously established this College to provide a liberal education with Christian teaching. May God prosper their desires."

"Trust 50th Anniversary Plaque"

Unveiled on 20 July 1991, by Rev Stan Pitts (Chairman of Council), reads; On this 50th Anniversary, we remember those men of faith and vision who founded the St Stithians College Trust in 1941.

Inscription reads: "For the vision is touching the whole multitude" (Ezekiel 7:13) (Where is it situated???)

"Sixth Form Garden" Plaque.

Inscription reads: "This corner is dedicated to Mrs Pauline Dickson, who developed our gardens with love and flair from 1986 for many years."

"Saints Dam Plaque"

Unveiled on Founders' Day in 1998 by Mr M S Wylie (Member of Council)

"Rowing Training Tank" was opened on 02 October 1990, by Rev S G Pitts (Chairman of Council), and donated to the College by the St Stithians College Rowing Club to commemorate the 21st year of the Rowing Club's existence.

Inscription reads: "Learn to drive your blade through the water to perfection" (Steve Fairbairn) (This tank no longer exists ???)

"New Lands Plaque" unveiled by the Chairman of Council, Mr D L Schroenn, at Founders' Day, 30 June 2001 to commemorate the new land purchased from Sanlam.

Inscription reads: "The world is charged with the grandeur of God" (Gerard Manley Hopkins)

"Wally Thompson Memorial Pavilion" was opened by the Chairman of the Parents' Association, Mr Q Mitchell, at Founders' Day, 30 June 2001.

Inscription reads: "Don't let your lives be ordinary" (Dead Poet's Society)

"Jubilee Block" was opened by the Presiding Bishop of the MCSA, Rev Ivan Abrahams, on Founders' Day 2003.

Inscription reads: "God is the builder of all things." (Hebrews 3:4)

"The Anchor in Chapel Circle" was a gift from The Matric Class of 2002 and it reads:" That here a ship was anchored"

"Plaque on Plinth on Baytopp Field" - "In loving memory of Lynn Baytopp who so significantly contributed to the building of the College"

Boys' Prep:

"Prep Clock" donated by the Kippen Family 1988. Situated in the Clock tower at the main entrance to the Prep School.

"Damara Dik-Dik" by Keith Calder. Presented by the 1989 to 1990 Standard 5 classes. Unveiled by the Headmaster O.J. Roberts. Situated at the main entrance to the Boys' Prep School.

"School Bell" presented by Duncan Davies & Family, 21 July 1991. Situated in the Warren Quad at the Boys' Prep.

"Fish Eagle" by Keith Calder. Presented by the Grade 7 classes of 1994 and 1995, unveiled by John Ralph, Chairman of the Parents' Association, 09 November 1995. Situated in the Warren Quad at the Boys' Prep.

"Water Fountains" are situated at the Boys' Prep main entrance, and at the foot of the stairs leading onto the Prep playing fields. Presented to St Stithians Boys' Preparatory School by the Grade 7 Classes of 1997.

"Warren Quad Plaque" is situated near the Prep reception area. The plaque embedded in the ground in memory of Mr Den Warren, Deputy Head of the Boys' Prep from 1962-1999, and unveiled by his wife, Mrs Pat Warren.

"John Trelease Boardroom": Situated in the Grade 3 & 4 Block at the Boys' Prep. This boardroom was opened on Founders' day 2002 in memory of John Trelease, who taught at the school from 1967-1991.

Girls' College:

"Foundation Stone" situated in the Girls' College Quad. This stone was laid by the Rev Dr Stanley Mogoba, then Presiding Bishop of the Methodist Church of S.A, on the College Founders' Day, 20 July 1996, to mark the happy fulfillment of a second foundation.

Inscription reads: "Except the Lord build the house, they labour in vain that build it" Psalm 127:1.

Plaque at the Gym. This plaque serves to commemorate the completion of Phase III of the Second Foundation to build a Collegiate for Girls. The Vice Chairman of Council, Mr WJ Carter, unveiled the plaque on Founders' Day, 27 June 1998.

Inscription reads: "Many, O Lord my God, are the wonders you have done" (Psalm 40:5)

"Round Square Labyrinth" Situated beyond the Mike Roberts Chapel, opposite the Wally Thompson Memorial. It was opened on Founders' Day 2003 by the Chairman of Council, Mr D L Schroenn. A Girls' College initiative, the labyrinth is open to "One and All" as a place of quiet solitude and reflection. It was also planted to commemorate the 2003 International Round Square Conference hosted at Saints.

Inscription reads: "I have walked that long road to freedom... with freedom Comes responsibilities ... I dare not linger, for my long walk is not yet ended" (The Honourable Nelson Mandela, Patron of the Round Square)

"Bell Tower " also known as the "Friendship Tower" was opened on Founders' Day 2003 by the Chairman of Council, Mr D L Schroenn. In memory of four Stithians, Peta Franklin; Kirsty Samantha Griffiths; Sarah Alexandra Houston and Emma Yaldwyn, who died in a car crash in 2001. This also serves as a memorial to deceased Girls' College pupils who have passed away.

Inscription reads: "A friend loves at all times" (Proverbs 17:17)

Quad Sundial in the Memory of Guqu Nhleko, donated by her Peers.

Girls' Prep

"Grade 7 Rose Garden" situated next to the GLT.

"Grade 7 Mural" situated in the passage next to the Music Rooms. Opened on Founders' Day 2003.

"Geese Statue" situated at the entrance of the Girls' Prep, a gift to the school from Grade 7 2003 and Grade 7 2002.

Inscription reads: "Do not forsake wisdom, and she will protect you; love her and she will watch over you." (Proverbs 4:6)

Junior Preparatory:

"Junior Preparatory School Plaque" unveiled by the Chairman of Council, Mr D L Schroenn, at Founders' Day, 2001 to commemorate the building of this new school.

Inscription reads: "Let the children come to me and do not stop them, because the Kingdom of God belongs to such as these." (Luke 18:16)

The Cape Otter –The Cape Otter is a sculpture, made by Tony Fredricks, situated in the grounds of Penryn College Nelspruit. Penryn College was founded by St Stithians and the Cape Otter is in the Junior Prep grounds. The otter in our Junior Prep grounds is a copy of the original. The sculpture was purchased by Mel Dace at one of Penryn's annual Outreach auctions.

SECONDHAND TEXTBOOK SALE: The Rowing Club organises the annual sale of secondhand books on behalf of the Grade 8 to 12 students. It takes place in Mears Hall (alternative venue Gym) at the start of each year. Assistance is needed in sorting and selling. See Newsletter for details.

SECURITY GUARDS: The entire estate is patrolled by security guards at all times. There are foot patrols through the buildings and carparks, as well as motorbike patrols of the grounds and perimeter. Daytime guards are permanently posted at strategic sites and at evening functions. All guards are in radio contact with their central control depot. Surveillance cameras are sited at the main gates as well as all other strategic locations .

SEWING GROUP: Moms willing to help with small sewing tasks during the course of the year. Contact class representative for details.

SPEECH DAY:

Boys' Prep: Celebration of 200...Reflection of the year, conducted by power point done by selected Grade 7 boys. Every boy's contribution to the year is acknowledged in the form of a certificate.

Boys' College and Boys' Prep: Annual prize giving ceremony, which includes the Headmaster's report and a guest speaker. This evening celebrates all matrics achievements.

Girls' College: an Academic Awards Evening is held annually in the 1st Term.

SPORTS: All pupils are required to participate in sport on a regular basis, unless they are excused on medical grounds, or have special dispensation from the Head. Saturday is regarded as a regular part of the sporting calendar, and pupils are required to make themselves available on Saturdays, if needed.

- **Boys' College:** Boys are required to participate in at least one summer sport and one winter sport. All boys are expected to take part in the short Athletics season of the third term. Details are available from the Director of Sport. Sports that are available in the College are: Cricket, Tennis, Squash, Swimming, Basketball, Waterpolo, Rowing, Athletics, Cross-country, Rugby, Football, Hockey, Golf. Timetables and fixtures are issued at the beginning of each term.
- **Boys' Prep:** Sports available in the Prep are: Cricket, Tennis and mini-Tennis, Squash, Swimming, Waterpolo, Athletics, Cross-country, Rugby, Hockey and Football.
- **Girls' College:** Sports available are: Tennis, Squash, Swimming, Synchronized Swimming, Basketball, Equestrian club, Cricket, Touch Rugby, Soccer, Lifesaving, Aerobics, Volleyball, Diving, Gymnastics, Waterpolo, Rowing, Athletics, Cross-country, Netball and Hockey. Timetables are issued at the beginning of each term.
- **Girls' Prep:** Sports available are: Tennis, Squash, Swimming, Gymnastics, Diving, Athletics, Cross-country, Hockey and Netball. Timetables are issued at the beginning of each term.
- **Junior Preparatory:** An integrated day is followed. All physical education classes and sports lessons form part of the integrated school day. Drama, Cric-e-tek, Play ball, Karate, Judo, Pottery, Creative Arts and Ballet are available at an added expense to parents as optional extra-mural activities.

SPORTS TEAS: Tea is served to all parents, visitors and players at home sports meetings.

SPORT UNIFORMS: Lists are available from the Admissions Secretaries. Each sport has its own uniform. (see "Uniforms")

STAINED GLASS WINDOWS: Situated in the Chapel, these windows are the symbolic representation of the Fruit of the Spirit, viz. Love, Joy and Gentleness etc. A depiction of the Good Samaritan takes pride of place at the front of the Chapel.

STUDENTS CHRISTIAN ASSOCIATION (SCA): This club is open to all schools. Contact the Chaplains for more details.

STUDY SKILLS COURSES: This may be arranged via the Academic Support Department.

STYTHIAN: The Boys' College annual school magazine, compiled by a committee of boys headed up by a member of staff, which reflects on the activities of the College, and serves as a 'yearbook' for the Grade 12's of that year.

SUNGLASSES: College and Prep pupils are expected to wear school caps or hats and sunscreen when outdoors. Contact sports masters for details.

SWOP SHOP: Mothers are required to help sort, mark and sell secondhand school uniforms.

Boys' College / Prep:

Situated at the swimming pool complex, near the squash courts. Open every Monday from 13h15 to 14h15 and from 9h00 to 11h00 on the day prior to school opening for the new term.

Girls' College/ Prep:

It is situated in the stairwell near the Geography Room (G10). Open on a Tuesday from 13h15 to 14h00.

TELEPHONES: (see "Directory" and "Public Telephones")

TEXTBOOKS: The list of prescribed books for the Colleges is sent out at the end of the year, together with a letter regarding the sale of second-hand books.

New Textbooks: To assist you with purchasing the textbooks, the school has requested JUTAS to bring stocks of the books to the College. D & A Books sells the books from Mears Hall on set dates during the first week of the first term. Cash and cheques are acceptable - credit cards are not accepted.

Textbooks (Second Hand) : A second hand book sale takes place in the Mears Hall on the same day as the new text book sale. This sale is presently administered by the Girls' College Rowing Club. Further details are available from the Admissions Secretaries.

TEXTBOOK SUPPLIERS: The following outlets are suppliers of textbooks used by St Stithians College students: D & A Books, Book bound (opposite Randburg Hoërskool) and JUTAS.

TIES: The Saints Family Tie may be worn by anyone associated with Saints. Available from the Secretary of the Boys' College. Most clubs have their own tie e.g. Old Boys, Darwinian Society, 12 Club etc. while Prefects', House Prefects' and other merit ties may only be worn by those to whom they have been awarded.

TOURS: In the Boys' Prep and Girls' Prep, Grade 4 - Grade 7 learners go on educational tours to various parts of our country. Furthermore there are also educational tours in the Boys College.

TREK: Part of our exchange programme. See "SAINTS TREK".

TRUSTEES: Mr. N Dennis ; Mr. C Smith; Mr. J Strauss and Rev Bishop P Verryn Invited Trust Member :Mr. D L Schroenn.

TUCKSHOPS:

- **Campus Tuck-shop:** The large building situated on the Boys' Prep side of the campus, just above the sports fields.
- **Girls' Tuckshop:** Situated above the Girls' College buildings, near the tennis courts.

See Newsletters or Tuckshops for hours and price lists. During these times only coupons may be used.

TUTOR GROUPS:

- **Girls' College:** Classes are divided into smaller groups, particularly in Grade 8, 9 and 10 and each is allocated a tutor. They aid communication within the campus, and meet to discuss news, personal or Campus issues. The tutors will help students wherever possible, or will re-direct them to a person who is better equipped to help with any problems or queries.
- **Boys' Prep:** Class Teachers
- **Girls' Prep:** Grade 7's have tutor teachers with approximately 9 girls per group.
- **Boys' College:** Each house is divided into Tutor Groups of mixed ages. A staff member is the acting Tutor. There are approximately 15-20 boys per Tutor.

12 CLUB: The top academic scholars in the **Boys' College** are invited to join the 12 Club.

UNIFORMS: Full school uniform with blazers must be worn to and from school each day, and at any time that the students are off the school grounds. At most school functions and outings formal uniforms must be worn.

- **Boys' College:** Formal / "Number Ones" - Winter: Grey long trousers, white shirt, College tie, black shoes, grey socks, grey jersey, and school blazer. Summer: No."2's" Khaki shorts and matching shirt, black shoes with school grey long socks, school blazer.No."3's" Golf shirt shorts and cap to be worn when at school. At other times for sporting events, play rehearsals etc, No."1's or 2's "to be worn.
- **Boys' Prep:** Formal / "Number Ones" - Winter: Grey shorts, white shirt, Prep tie, long grey school socks, black shoes, grey jersey, school cap and blazer. Summer: Khaki shorts and matching shirt, black shoes with school grey long socks, school cap, wide-brimmed hat, and blazer.
- **Girls' College:** Formal / "Number Ones" - Winter: Tartan check skirt, white shirt with school tie, navy stocking or long socks, black shoes, school blazer. Summer: Tartan check skirt, white shirt, white short socks, black shoes, school blazer.
- **Girls' Prep:** Formal uniform - Winter: Tartan check skirt, white shirt, navy tie, navy jersey, navy long socks or stockings, black shoes, school blazer. Summer: floral dress, white short socks, black shoes, school blazer and school cap.
- **Junior Preparatory:** For Grade 0's - Summer: Quantex golf shorts shorts, light blue T-shirt with school badge, black shoes with white socks, navy "floppy" hat (boys) and new red and blue hat (girls). Winter: Navy school tracksuit worn over the summer uniform. In Grade 1 and Grade 2 learners wear the same uniform as above, except that they wear white golf shirts with the St Stithians badge.

- **Sports Uniform:** Each sport has its own uniform. Life orientation classes require shorts and T-shirt for boys and shorts/culottes and T-shirts for girls. Regulation swimming costume with the school cap for all swimmers. Only the regulation navy blue tracksuit may be worn to school sport meetings.

- **Stockists:**

McCullagh and Bothwell Hyde Park Shopping Centre, Hyde Park
Tel: 325 4331

Cramers Bryanston Shopping Centre, Bryanston
Tel: 706 1412/3426

The Stythian Shop Situated next to the Boys' Tuckshop, St Stithians College
Tel: 577-6262

WALLACE THOMPSON AWARD: The late Wally Thompson was a Boys' College teacher who was tragically killed while out on a field trip with the boys. In his honour a sum of money was put into a Trust Fund, to be used in assisting Saints' students wishing to follow teaching as a career. This Award was made for the first time in 1998.

WAYNE JOUBERT FIELD: This oval field is situated above the dam & staff houses, was named in memory of the Operations Manager, Wayne Joubert, who tragically died while assisting the victim of a car accident.

WEBSITE: The website address is www.stithian.com or contact the Director of IT.